

Artington Parish Council

Artington Big Lunch Committee

Meeting 7pm Tuesday 8th March 2016

Aim - to organise a Big Lunch celebrating the Queen's 90th birthday on Sunday 12th June

Present: Clive Grant, Fiona Clayton, Charles Clayton, Jennie Wisher, Angela Mayer, Malcolm Lambley, Liz Lambley, Rosemary Musson, Christine Smith, George Smith, Roger Musson and Jacqui Stanford

Time - it was agreed that the event should start at 1.30 and be open ended.

Format - the event will follow the same previously successful big lunch format.

Venue - the 'Royal Oak field' in front of Littleton Farmhouse will be used.

Numbers - it is hoped that between 80 and 100 local parishioners family and friends will attend. We will try to spread the word within the community as far as possible.

Food and drink - quotations received from Jennie and Snaz for burgers and sausages (made from locally sourced buffalo and pork) we will ask Snaz to supply 150 4oz buffalo burgers (£1.50 each) and Jennie to supply 300 pork sausages (55p each) we will purchase some veggie burgers – all cost to be covered by donations on the day.

The plan is to barbecue during the event and we will need 2 large(preferably gas) bbq's and 1 small barbecue for the vegetarian burgers, with a roster of chefs on the day.

Liz and Malcolm will provide 1 bbq, Clive will ask Jane Turner and Fiona (Charlie) will enquire from Caper and Berry whether there is another gas bbq available.

Guests will be asked to contribute a dish of salad or relish and a desert to share.

Drinks on a bring your own basis with soft drinks provided.

We will need 150 burger buns/baps and 200 hot dog rolls, Roger will approach Tanya to see if we might receive a donation from Sainsburys.

The possibility of a celebration cake will be investigated.

Entertainment - the Catteshall Band will perform, fee £150. Clive has arranged for 'Dad's Army' to attend and mingle. Andy Docherty will bring his classic Rolls Royce and offer short excursions.

Tables, chairs, equipment etc - Jacqui to ask Chris Jackson (Mount Browne) to provide tables and the tug of war rope. Loseley have agreed to provide a large marquee and benches. We will need to borrow as many trestle tables and gazebos from neighbours as possible. Fiona to ask Lucinda for the loan of her large gazebo.

Invitations - Liz has arranged for 150 invitations at a cost of £100.80. These will be distributed with the Annual Parish Meeting invites, around week commencing 11th April.

Finances - We will ask for a £10 per head donation on the day, children 12 and under free of charge. To help cover costs there will be a Tombola. Any profits will be donated to Shooting Star Chase. Charles Clayton will manage finances.

Activities – Liz will organise the Tombola, tickets will be 50p each, we will ask for gift donations from the community. Charles to oversee the tug of war. Clive has agreed to organise rounders and Vicky has also agreed to help and also look into the possibility of bobbing for apples.

Wet weather provision - the large Loseley gazebo.

Decoration - The theme will be red, white and blue. George will approach Compton for the loan of their bunting and purchase Union Jack helium balloons for the entry gate. Rosemary and Betty will do the flowers for the tables. Union Jack flags will be displayed. A historical, pictorial display of local scenes will be set up in the garage/barn at Littleton Farmhouse.

Health and safety/insurance - The parish council insurance will cover the event. Charles will provide a risk assessment. First Aid - we will have Fiona and will also ask Claire Pace if she will be happy to assist as our first aiders in attendance.

Toilets - we will ask Loseley for access to St Francis Church and Fiona will allow neighbours to use the Littleton Farmhouse toilet.

Next meeting – by kind invitation of Rosemary and Roger Musson, at Hollowfields on Tuesday 26th April