

Artington Parish Council

Draft minutes of Big Lunch committee meeting - 18th May 2015

At Hollowfield, Littleton.

Present: Roger & Rosemary Musson, Jacqui Stanford, Liz & Malcolm Lambley, Fiona & Charles Clayton, Angela Mayer, Jenny Wisher, Christine Smith.

Event Timetable:

1330 Start & Bell Ringing to open (PaulS, perhaps PhilG)
1430 Eat
1500 Collection
1530 Tug-o-war
1600 Band

Numbers:

Numbers - 77+ (incl 10 children) and 3 possibles
Catering for c. 100,
Invitations to be delivered to Orange Court tenants (Fiona)
Any known omissions to be followed up (All)

Catering:

Contact Snaz to confirm cooking arrangements (Jenny)
Buffalo joints can be split up between 6 or more to pre cook as necessary. Requires slow cooking.
Fire needs to be started early, say 0600 (Charles)
Carving boards will be organised on the day (All)
Bread rolls x100 to be bought from Hilliers (Fiona)
Barrel of bitter to be sourced (Charles)
Polypin of Cider (Paul)
Soft Drinks to be bought (Jacqui)
Jugs for tap water, salads & desserts to be brought (All)
Tins of chocolates, snickers, etc (Fiona)

Decoration:

Tablecloths & flowers (All)
Jam jars (Betty+)
Bunting (Fiona, Christine+)
Flag (Liz)

Weather:

Forecast is currently set fair. If wet weather option is needed, then meeting will be convened Saturday to organise.

Entertainment:

Catteshall band is confirmed.

Equipment:

Mount Browne will deliver 10 tables and tug-o-war rope, to be delivered to Fiona garage
Benches and more tables available from Loseley
Tables and gazebos please (All)
Gazebos to be sourced from Lucinda (Jacqui). Also, Linda, Lorraine, Angela, Jacqui

Fund raising and finance:

Refurbishment of bell-tower is the agreed objective.
Price to be £10 for each adult, children free.
A4 size notices for 'suggested donation' (also toilets and parking) to be prepared (Liz)
Collection to be made with buckets at the appropriate time. Several volunteers will be needed circa 1500. (Liz, Fiona & Jacqui)
Expected surplus of £250 to 300 (Charles)

Activities:

Lamb enclosure (Jenny)
Tug-o-War (Charles)
Band lessons for children (Phil)

Risk Assessment:

Confirm that Orange Court are comfortable that some cars are parked there (Fiona)
Parking signs (Liz)
Completed and confirmed to Insurance requirement (Charles)

Facilities:

Church toilet for all and Littleton Farm House available for special ones
3 Toilet signs (Liz)

Preparation Timetable:

Saturday

1030 Meet - All hands on deck
Lamb will be in the chiller (beside the muck heap)

Sunday

0600 Light Fire
1000 Meet - Finalise set up.

Supplementary Meeting on Cooking with Snaz:

Buffalo 10kg will arrive Friday in 3 or 4 joints
Cooking should be careful, as otherwise meat will go tough. Suggested 60-90 mins on high and check with meat thermometer that warm in centre. Then wrap in foil and keep warm (Jacqui & Fiona)
2 BBQs needed to keep the meat warm (Charles)
Also, cooking cover for Snaz, 2 hrs during Sunday morning (Charles)