

## Using this website

This website is run by Artington Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- Change colours, contrast levels and fonts

- Zoom in up to 300% without the text spilling off the screen

- Navigate most of the website using just a keyboard

- Listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

- The text will reflow in a single column when you change the size of the browser window

We've also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

## How accessible this website is

We know some parts of this website aren't fully accessible:

- You can't modify the line height or spacing of text

- Most older PDF documents aren't fully accessible to screen reader software

- You can't skip to the main content when using a screen reader

## What to do if you can't access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- Email: [clerk@artington.org.uk](mailto:clerk@artington.org.uk)

- Call: 01483 420763

- Write to the Parish Clerk, 11 Orchardfield Road, Godalming, GU7 3PB

We'll consider your request and get back to you within 15 working days.

## Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems that aren't listed on this page or think we're not meeting the requirements of the accessibility regulations, contact the parish clerk.

## Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the accessibility regulations. If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

# Technical information about this website's accessibility

Artington Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below.

## Issues with technology

We currently cannot guarantee that PDF documents are fully accessible. We anticipate that they will be accessible by September 2020. Some PDFs are copies of handwritten documents that cannot be read by screen readers.

No 'skip to main content' option on any pages.

## Issues with text

Some link text may not make sense when read on its own (for example, 'click here').

If any is found, we will fix it by September 2020. When we publish new content we'll make sure that link text meets accessibility standards.

## Issues with PDFs and other documents

Many of our older PDFs and Word documents don't meet accessibility standards - for example, old PDFs of the parish council minutes may not be marked up to make them accessible to a screen reader.

Some of our PDFs and Word documents may be essential to providing our services. By September 2020, we plan, if necessary, to either fix these or replace them with accessible HTML pages.

The accessibility regulations don't require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. For example, we don't plan to fix the earlier copies of the parish council minutes.

After September 2020, but hopefully well before, new PDFs (other than those of hand written documents and pictures) and Word documents we publish will meet accessibility standards.

Artington Parish Council cannot guarantee that PDF documents from external sources, such as the Compton News, will be fully accessible, although the council will do its best to make them so.

Images of hand written documents, such as the Register of Interest forms completed by the parish councillors will not be accessible.

## Issues with images

All images have alt text. If you find any that do not, please contact the parish clerk who will correct the error. We don't have any live video streams but, were we to do so, we would not add captions to live video streams because live video is [exempt from meeting the accessibility regulations](#).

## How we tested this website

All pages on this website, except the History page, were last tested on 26<sup>th</sup> June 2019. The test was carried out by Artington Parish Council using <http://wave.webaim.org> and Microsoft Edge screen reader.

The History page will be made accessible in due course, before September 2020.

We tested our main website platform, available at [www.artington.org.uk](http://www.artington.org.uk)