

Artington Big Lunch
Meeting Minutes
24th April 2018, 7pm - Hollowfield

Attendees:

Clemmie Taft, Rosemary Musson and Fiona Clayton

Apologies:

Roger Musson, Richard Bennett, Jacqui Stanford, Jennie Wisher, Arancha Adan, Liz & Michael Lambley, Charles Clayton and Christine Smith

Focus – finalising plans for community Big Lunch for Artington on Sunday 10th June 2018

1. Food and drink

- Quote from Jennie Wisher for burgers and sausages agreed & accepted. CT to ask Jennie to proceed with order.
 - Additive Free Pork Sausages – 60p each - for 200 = £120
 - Additive Free Beef Burgers - £1.00 each - for 100 = £100
- Vegan sausages to be purchased from supermarket – CT
- Bread rolls / baps – Fiona Clayton to source and purchase.
- BBQ's – to borrow from Tafts, Claytons and Smiths – need to check if more available to ensure one just for vegetarian and at least two more for meat cooking. Also confirm who cooks!
- Ale – Charles Clayton, Paul Stanford, George Smith and Roger Musson will organise trial and purchase from Rudgwick. Date to be confirmed.
- Soft drink / squash and some condiments purchased prior to event – to get from Bookers, plus disposable cutlery – help from Jacque Stanford & Fiona Clayton (date tbc)
- All else supplied by attendees as previously agreed.

2. Entertainment

- Phil Gorton's Catteshall band confirmed - fee of £150 plus lunch for band.
- Jenny Roberts confirmed as happy to bring her Shire horse along for children later in the afternoon, on her return from Godalming.
- Traditional car ride – Andrew Docherty confirmed happy to do this – CT to confirm time slot of approx. 3pm.

3. Activities

- Tug of War – rope confirmed from Mount Browne / Chris Jackson. More-Molyneux's happy for all areas to be used. General consensus that pond area better but one person will stand and oversee from safety aspect.
- Face painting – confirmed by RM that Pippa and Ros happy to provide and host this.
- Tombola – 50p a ticket. LL organising prizes and labelling, all donations to Lambleys directly please, or they may be able to collect some. Rota to be created for 30 minute hosting slots of tombola stand on the day. Volunteers wanted.
- Apple bobbing – Tafts to provide if suitable weather / space.
- Hit the Rat game to be provided by Andrew Docherty

4. Tables, chairs, equipment etc

- Gazebos / tents offered locally by Tafts and Smiths – size to be confirmed.

- CT met with Chris Jackson at Mount Browne who confirmed 12 tables and 2 domed gazebos will be delivered on the Friday and collected on the Monday morning to the Claytons barn. CT to confirm timings with Chris.

5. Equipment delivery / collection / return

Nick Taft confirmed as able to go round on the Saturday. Hopefully Jennie Wisler able to help as well – and anyone else available on the weekend.

6. Finances

- Float of 50p coins for tombola from Charles Clayton – who is overseeing management of finances.
- Agreed that any profit from the Big Lunch will be donated to Artington WWI memorial fund – possible wreath for commemoration day.
- To purchase: compostable cutlery, napkins, tumblers, recyclable plates, paper tablecloths – Bookers, JS and FC.
- Need to confirm donation suggestion amount to cover costs.

7. Invitations

- Agreed and printed through Liz Lambley / Astra House. Fee of £60 plus VAT.
- Save the Date posters up on Parish Notice boards.
- Invitation distribution date weekend April 28/29th. CT, Fiona Clayton to deliver and possibly Roger Musson to Loseley – Rosemary to check please. CT to ask Sean Kitson to help with Ridges area.

8. Wet weather provision

Church as back up, but hopefully enough marques/ gazebos to give emergency cover.

9. Decoration

- ‘Shabby chic’ theme – eclectic mix of decorations, table displays. Organised by Christine.
- Rosemary & Betty confirmed for table flowers – wild, local, seasonal flowers.
- George Smith confirmed able to provide Compton decorations.

10. Health and safety/insurance

Insurance through Parish Council - risk assessment performed / held by Charles Clayton.

11. Toilets

Church toilet may be used again this year. Christine to oversee.

12. AOB

Timings plan for event weekend: setup on Saturday 9th June – 11am till 1pm – layout of all equipment, collection of bbq’s.

Event day – Sunday 10th June, full setup 10am – midday, then break until event start 1.30pm
Volunteers to confirm attendance please.

Sophie Douglas (Mayer)’s attendance confirmed and use of her photos of heritage of Artington to be displayed in church.

Phil Gorton happy to ring bell at start of event.

All to continue passing word around of the event for attendees and helpers for setup.

13. Final meeting

Tuesday 5th June at 7pm Lambleys – Piccards Cottage (please bring any tombola prizes)