

ARTINGTON PARISH COUNCIL

Draft minutes of the Annual Parish Council meeting
held on 11th May 2010 at St Francis Church, Littleton.

Councillors Present:

Mr R Musson (Chairman) (*)	Mrs C Longstaff (*)
Mr G Smith (Vice Chairman) (*)	Mr R Collingwood (*)
Mr M More Molyneux (*)	Mr R Bennett (*)
Dr A Docherty (*)	

(*) denotes present, (a) denotes absent with apology.

APC = Artington Parish Council, GBC = Guildford Borough Council, SCC = Surrey County Council.

In attendance: Phil Gorton, Clerk, GBC Cllr Vas Kapsalis

1. Election of Chairman and Vice-Chairman

Roger Musson was re-elected as Chairman and George Smith was re-elected as Vice Chairman.

2. Apologies were received from:

GBC & SCC Cllr Tony Rooth, GBC Cllr Neil Ward and PC Nick Sharpe.

3. Disclosure of interest:

MMM declared an interest in the Artington Business Park discussed in item 9.

4. Minutes:

The minutes of the parish council meeting held on 9th March 2010 were signed as an accurate record.

5. Police Matters:

PC Nick Sharpe gave his report at the preceding Annual Assembly. AD raised the possibility of a visit to the Surrey Police Museum at Mount Browne as a parish social event. It would be necessary to ascertain how many people could be accommodated in the museum before asking if there is any interest amongst the parishioners. **Action: RM**

6. To receive reports from Borough and County Councillors present:

Councillors asked GBC Cllr Vas Kapsalis about the GBC position on the chalk and other waste materials that are currently being put into the fields adjacent to Furze Lane and New Pond Road as well as the remaining machinery that has been there for many years. He said that there have been legal judgements made about the use of the land. He is to investigate GBC's current position on the matter and report back to the parish council. **Action: VK**

7. Artington Parish Council's Twelve-Month Plan:

This matter will be carried forward to the next meeting **Action: C/fwd**

8. Report on Loseley related activities:

MMM gave a report at the preceding Annual Assembly. He said that the clearance of the Stakescorner Road ditches was on the list of things to be done.

9. Current planning matters:

09/P/01538 Retention of free-standing V-shaped sign, Ashbourne House (Guildway site)
GBC has granted retrospective planning permission for this application.

Lights at Guildway office site.

The GBC Planning Enforcement Officer has informed the Clerk that there is no breach of planning permission. The site has been investigated and all lighting has been verified as approved under planning permission 00/P/02068. There is a condition of the permission that states that all external lighting must be approved but there are no conditions restricting the hours of use of any approved lighting.

Designation of Artington Business Park and “decluttering” of A3100

AD has written to Dr Lyne Hack about reducing the number of signs on the Old Portsmouth Road in the area of the Park & Ride and the Artington Business Park but has received no response. Dr Hack is the SCC cabinet member for the environment who chairs a Highway Working Group concerned with de-cluttering the Surrey Hills. The councillors queried the designation of Artington Business Park and if the name had any official sanction. AD will continue to investigate the matter

Action: AD

10/T/00061 Tree works at Ferry Lodge, Ferry Lane

The councillors considered the application but made no comment.

10/P/000722 Installation of dish antennae at Racal Radio Base Station

The councillors considered the application but made no comment.

Retrospective planning applications for gypsy and traveller sites

The clerk of Worplesdon Parish Council has written to all parish councils in Guildford Borough about the number of retrospective planning applications for gypsy and traveller sites. She asked if councils would wish to join an action group to help protect green belt land from inappropriate development. The clerk was asked to request further information.

Action: Clerk

10. Parish Facilities:

Loseley East Lodge bus shelter.

GBC has given a quote for repairing the shelter that the councillors considered to be too high. RC has looked at the shelter and reported that the roofing felt requires replacing. The shelter is otherwise sound. He is willing to repair the shelter free of charge for which the chairman thanked him. AD and RB volunteered their help.

Action: RC

11. Highways, Rights of Way:

a *Community Speed Watch.* It was reported that the CSW campaign has begun and that one speeding motorist has been identified.

b. *Traffic calming.* AD is continuing to investigate the possibilities of traffic calming.

Action: AD

One of the respondents to the parish questionnaire suggested that keeping the verges of Stakescorner Road uncut might discourage speeding. It would also have the advantage of preserving the roadside flora as well as saving money. The clerk will contact SCC Highways to find whether it is possible to leave the verges uncut, other than on sight lines.

Action: Clerk

12. St Catherine’s Village Association (SCVA)

Councillors noted that the SCVA has contacted APC about their proposal to include the College of Law as corporate member of that organisation.

13. Financial Matters:

- a. *Cheques written since the last meeting:*
£80 - Sussex and Surrey Association of Local Councils - clerk's training day.
£352 - Guildford Borough Council - repairs to the Artington bus shelters.
£93.46 - Surrey County Association of Parish and Town Councils - subscription 2010/11.
- b. *Change of bank account*
Because of the continuing difficulties of dealing with Nat West, the present holder of the APC accounts, it was resolved that an account would be opened with Lloyd's TSB and that RM, GS, CL and the clerk are to be signatories to the new account. **Action: Clerk**
- c. *Proposed grant-aided project*
CL suggested that an information board to help walkers using the North Downs Way could be installed near Littleton Cross. She will investigate possible designs and costs.
Action: CL
- d. *Presentation of the Annual Return*
The Annual Return had been distributed to councillors prior to the meeting. The Statement of Accounts and the Annual Governance Statement were approved unanimously by the Council.
- e. *Asset register*
The Asset Register was completed and approved.
- f. *Expenses claim*
The council is awaiting the submission of invoices to support an expenses claim from the out-going parish clerk before any payment is made.

14. Parish website

The clerk gave a presentation of the parish website at the preceding Annual Assembly.

These minutes remain draft until signed at the next APC meeting on 13th July 2010.

**Artington Parish Council meets on the second Tuesday of alternate months
at St Francis church in Littleton starting at 7.00pm.**

Meetings for 2010

Tuesday 13th July

Tuesday 14th September

Tuesday 9th November