

6. **Highways and rights of way**
- *Drainage at The Ridges*
 SCC Highways has given Cllr Johnson a plan of the proposed work as well as assurances that the work to clear the culverts is scheduled to be done, although the starting date is still unknown. RB
 Cllr Bennett will take up the matter with the local highways officer.
 - *New Pond Road railway bridge*
 Concern was expressed by Cllr Stanford about the growing potholes on the brow of the bridge. She JS
 will report the damage via the SCC website.
7. **Reports from Borough and County councillors**
- No GBC councillors were present at the meeting.
 - The matters that were to be reported by Cllr Johnson were covered in the above items.
8. **Loseley matters**
- Cllr More-Molyneux was not at the meeting but reported:
- there is to be a Wedding Showcase event at Loseley on 5th February 2017;
 - the estate has submitted an application to vary the planning conditions on Orange Court Farm. See item 5 above.
9. **Financial matters**
- *Cheques written since the last meeting*
 Clerk's expenses: £93.08
 - *Precept*
 Councillors resolved to increase the 2016/17 precept to £3500, an increase of just under 5%. This will be supplemented by a Local Council Tax Support Grant of £175.
 - *Transparency funding*
 The council has received a further transparency funding payment of £540 to cover website maintenance for the year 2016-17.
 - *Clerk's salary*
 The councillors thanked the clerk for his work and agreed to award him a pay increase of 4% from the 1st April 2017.
10. **Big Lunch**
- Cllr Stanford has reported that this year's Big Lunch will be held on Sunday 28th May at a venue to be JS
 confirmed. She has arranged a planning meeting on Thursday 26th January to which all interested
 people are invited. Councillors resolved to adopt the organising group as a committee of the parish
 council.
11. **Arrangements for the Annual Assembly and the mayor of Guildford's visit**
- The Annual Assembly is to be held on Thursday 18th May. The venue and events of the evening are RM
 to be decided. The May parish council meeting will be held earlier that same evening. GS
 - Cllr Musson agreed to arrange the mayor of Guildford's visit to the parish. The clerk will arrange a RM
 date for the visit. PG
12. **Damage to seat near The Ridges**
- One of the benches on the footpath from The Ridges to Littleton has collapsed due to rot. The clerk PG
 will contact Alan Frost to ask if he is able to build a replacement.

These minutes remain draft until signed at the next APC meeting.

**The next meeting will be held St Francis Church Littleton
 on Monday 13th March 2017 starting at 7.00pm.**