

ARTINGTON PARISH COUNCIL

Minutes of the Parish Council meeting
held on 12th March 2012 at St Francis Church, Littleton.

Councillors present:

Mr R Musson (Chairman) (a)	Mrs C Longstaff (a)
Mr G Smith (Vice Chairman) (*)	Mr S Kitson (*)
Mr M More Molyneux (*)	Mr R Bennett (*)
Mrs K Curl (*)	

(*) denotes present, (a) denotes absent.

APC = Artington Parish Council, GBC = Guildford Borough Council, SCC = Surrey County Council.

In attendance: Phil Gorton (clerk) and Simon Gimson (SCC councillor).

1. Apologies

- Apologies were received from Cllr Longstaff, Cllr Musson, PCSO Fiona Fyfe and James Palmer (GBC councillor).

2. Disclosure of interest:

- Cllr More Molyneux declared an interest with regard to matters covered under item 9.

3. Minutes:

- The minutes of the parish council meeting held on 9th January 2012 were signed as an accurate record.

4. Matters arising

- Matters arising were dealt with during the course of the meeting.

5. Financial matters

- *Cheques written since last meeting*

Loseley Christian Trust: heating St Francis church for First Aid Course:	£20.00
Guildford Borough Council: grit bin at eastern end of Sandy Lane:	£87.60

6. Police report on current issues

PCSO Fyfe arrived at the hall but had to leave before the formal start of the meeting. However, before leaving she made the following comments:

- *New local policeman*

PC Nick Sharpe was now working for the CID in Guildford and that his replacement as the local policeman is PC Matt Taylor.

- *Theft from cars*

There continues to be a problem with thefts from cars and the Crime Reduction Officer advises people not to leave valuable things in cars and to keep all contents out of sight.

- *Rat-running through Littleton*

PCSO Fyfe offered to provide if the council wishes to hold a rat-runner identification exercise.

7. Report from Simon Gimson, Surrey County councillor

- *Pavement clearance, Old Portsmouth Road*

Cllr Gimson reported that clearance of the pavement is to start soon. The work is being funded from his Surrey Pride allowance.

- *Enforcement action, Pond Farm, Furze Lane*

This action is continuing and he is monitoring progress.

- *Watts Gallery*

The gallery has been nominated for a national award but is in competition with other organisations. Local support is necessary to help the gallery win a substantial sum of money.

- *Roadside verges*

The parish council wishes to have the verge-cutting regime changed to protect the roadside plants and wildlife. Cllr Gimson said that GBC councillor James Palmer is dealing with this matter.

[Cllr Gimson left the meeting at 7.15pm]

8. **Planning matters:**

- *Retail activity at Quadrum and Artington business parks*

The clerk has received a reply from the planning department that answers APC's concerns about retail activity in the business parks. The enforcement officer has visited the parks and considers that, although some businesses have retail activity, it is not the main part of their business and does not breach their planning conditions.

- *Planning application ref: 11/P/02134. Extension at Toad Hall, Littleton Lane.*

The application has been refused by GBC.

9. **Loseley related activities**

Report from Cllr More Molyneux.

- *Event at Loseley*

The Spring Garden Show will be held from 20th – 22nd April.

- *Orange Court Farm*

Cllr More Molyneux reported that all the units have now been let at Orange Court Farm. The barn has been let to an office furniture supplier who requires further storage space. A planning application will be submitted for this shortly.

Cllr Smith reported that residents had expressed concern about cars parking on and damaging the roadside verge. Cllr More Molyneux said that the tenants had been asked not to do this and alternative parking arrangements will be made.

Cllr Smith also expressed concerns about the new roadside drain that has been built opposite Orange Court Farm which is rather large and not of a standard design. Cllr More Molyneux said that he would investigate the matter.

- *Fly tipping*

Fly tipping continues to be a problem in various parts of the estate. Arrangements are being made to remove rubbish recently dumped in Old Claypits Wood. There is also the growing problem of casual littering. PCSO Fyfe is to be contacted about the fly tipping.

Action: Clerk

10. **Parish facilities**

- *Letter distribution*

A letter informing parishioners of the Annual Assembly, the Mayor of Guildford's visit and arrangements for the Diamond Jubilee party are to be distributed within the next few days.

- *Website circulation list*

The clerk is keeping an email circulation list for the purpose of informing interested parties of changes to the parish website. Invitations to people asking if they wish to be included will be sent with the notice of the annual parish meeting.

- *Grit bin*

A third grit bin has been installed at the bottom of Sandy Lane near the junction with the Portsmouth Road.

- *Litterpick*

A parish litter picking exercise will take place on Saturday 31 March or Saturday 14th April, date to be confirmed. The clerk will arrange for the collection and return of the equipment from the GBC Woking Road depot.

Action: Clerk

- *First Aid course*

Cllr Smith reported that the recent First Aid course run by Claire Pace was very successful.

11. **Highways and rights of way:**

- *Community Speed Watch*

Cllr Smith reported that a CSW exercise would take place later this month.

Action: GS

- *Highway "wish list"*

Some of the problems identified last year by APC and the representative of the highway authority have been addressed but some remain to be dealt with, notably the various holes in the minor roads through the parish. The clerk will continue to pursue this.

Action: Clerk

- *Collapsed wall, Old Portsmouth Road*

The estate manager of Mount Browne has informed APC that the wall has been examined by an engineer and plans are now in place to have it rebuilt.

- *Mount Browne access*

In the absence of Cllr Longstaff, this matter was held over until the next meeting.

12. **Arrangements for the Annual Assembly**

- The Annual Assembly will take place at Loseley on Monday 30th April, 7.30pm for 8.00pm.

Invitations to this and other parish events are to be distributed to all households in the parish. It was agreed that councillors would between them provide the drinks and nibbles. Precise arrangements are to be agreed at a later date.

Action: All

14. **Diamond Jubilee celebration 3rd June 2012**

- *Diamond Jubilee Committee*

The councillors resolved to establish a committee of the parish council to arrange the parish Diamond Jubilee celebrations.

- *Royal Oak and plaque*

Councillors resolved to fund, up to a maximum of £100, the purchase of an oak tree and plaque to commemorate the Queen's Diamond Jubilee. The tree will be planted on land at Orange Court Farm.

Action: Diamond Jubilee Committee

These minutes remain draft until signed at the next APC meeting.

The next meeting of Artington Parish Council will be held on Monday 14th May 2012 at St Francis church in Littleton, starting at 7.00pm.