

Artington Parish Council

Minutes of the parish council meeting held on 5th March 2018 at St Francis Church, Littleton.

Councillors present:

Mr R Bennett (Chairman) (*)	Ms J Wisher (*)
Mrs C Taft (*)	Mr S Kitson (*)
Mr A More-Molyneux (*)	Mr P Hutson (*)
	Mrs F Clayton(*)

(*) denotes present, (a) denotes absent.

APC = Artington Parish Council, GBC = Guildford Borough Council, SCC = Surrey County Council.

In attendance: Cllr Matt Furniss (GBC & SCC), Cllr Paul Spooner (GBC), Cllr Mike Parsons (GBC) and Phil Gorton (clerk).

1. Apologies for absence

There were no apologies.

2. Disclosure of interests

Cllr More-Molyneux declared an interest in matters relating to the Loseley estate.

3. GBC councillors Paul Spooner and Matt Furniss

The leader and deputy leader of GBC were present to answer questions on various local matters:

- *Pond Farm*: GBC is in contact with the trust that owns the farm regarding the requirement for it to comply with the court injunction to clear the land.

- *New Pond Road railway bridge*: APC councillors have received conflicted advice from SCC and Network Rail regarding the diversions that will be in place when the bridge is closed. Cllr Furniss undertook to provide the council with SCC's detailed plans of the arrangements for Stakescorner Road and Sandy Lane. MF

- *Drainage at The Ridges*: SCC intends to undertake repairs to the drainage system in the summer this year after the New Pond Road railway bridge has re-opened.

- *General Data Protection Regulation*: GBC has arranged a GDPR training session for councillors and clerks on 13th March. In response to concerns that the costs of appointing a Data Protection Officer would be too high for small councils such as Artington, Cllr Furniss said he was in talks with council officers to arrange for GBC to act as the DPO for the parishes. MF

- *Local Plan*: Cllr Spooner reported that the Local Plan was now with the government Planning Inspector. He was confident that it would be approved with no significant changes.

- *Guildford Town Plan*: This plan will override the Local Plan in the town centre. There will be a considerable increase in the number of homes, 40% of which would be classified as affordable. The new plan will set maximum building heights.

- *Proposed war memorial*: Cllr Spooner said that, whilst it is not possible to waive the statutory planning application fees for the proposed memorial, he could arrange for this to be done for GBC's pre-application advice. PS

4. Minutes

The minutes of the meeting held on 8th January 2018 were signed as an accurate record.

5. Matters arising

- Cllr Hutson reported that he had attended a GBC planning enforcement workshop recently. It was a useful event and he learnt, amongst other things, that the planning department does not have the resources to police developments but relies on the public to inform them of any abuse of the planning rules. The system also relies very much on reasonable behaviour on the part of both GBC and the miscreants if it is to work.

6. **Planning matters**
 • *8 Littleton Lane, felling of silver birch tree - 18/T/00045*
 Councillors made no comment on this application.
 • *Treetops, Old Portsmouth Road, appeal due to non-determination – 17/P/00811*
 Having had made comments on this application previously, the council had nothing further to say to the planning inspector.
7. **Highways and rights of way**
 • *New Pond Road railway bridge*
 Discussed at item 3, above.
8. **Loseley matters**
 • Cllr More-Molyneux reported the Spring Garden Show would be held at Loseley on 20th, 21st and 22nd April.
9. **Financial matters**
 • *Cheques written since the last meeting*
 Surrey and Sussex Association of Local Councils, GDPR training: £57.60
 Clerk's expenses: £139.23
 • *Clerk's salary*
 Councillors resolved that the clerk's salary should be increased by 3%.
10. **General Data Protection Regulation and appointment of Data Protection Officer.**
 Under the GDPR all councils must appoint a Data Protection Officer and there are various firms who will undertake this service. Consequently, it was resolved that the council would seek to appoint a DPO (but see item 3 above). The council must do this and be fully GDPR compliant by 25th May 2018. A sub-committee of two councillors and the clerk was appointed to work towards this end. The clerk was given authorisation to identify and begin a contract with a EU-based web hosting company to host the parish website, to supply cloud-based storage for council documents and provide dedicated APC email accounts for the clerk and councillors. This is a GDPR requirement. The website is currently hosted by a US based company and this contract will be ended and a refund of money paid will be sought. PG
 RB
 SK
11. **Big Lunch**
 Cllr Taft reminded the meeting that the Big Lunch would take place on Sunday 10th June and that plans were progressing. The next planning meeting would be held at Long Meadow, Littleton, on Tuesday 13th March starting at 7.00pm. Anyone who wishes to help with the organisation of the event is welcome to attend. CT
12. **Arrangements for the annual parish meeting**
 Councillors resolved to hold this year's meeting in St Francis church, Littleton, on Monday 21st May, the same evening as the annual parish council meeting.
13. **Damage to bus shelter at Artington**
 Cllr Bennett has replaced the broken boards on the shelter and will also replace the roofing felt. RB
14. **Proposed war memorial**
 Cllr More-Molyneux informed the meeting that the Loseley estate would pay the costs of building the proposed war memorial (see item 3 above). It is anticipated that the memorial will be in place by November, the centenary of the end of the Great War. AMM

These minutes remain draft until signed at the next APC meeting.

The next meeting will be held in St Francis Church, Littleton, on Monday 21st May 2018 starting at 7.00pm.