

ARTINGTON PARISH COUNCIL

Minutes of the Annual Parish Council meeting
held on 13th May 2013 at St Francis Church, Littleton.

Councillors present:

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| Mr R Musson (Chairman) (*) | Mrs J Stanford (*) |
| Mr G Smith (Vice Chairman) (*) | Mr S Kitson (a) |
| Mr M More Molyneux (a) | Mr R Bennett (a) |
| Mrs K Curl (*) | |

(*) denotes present, (a) denotes absent.

APC = Artington Parish Council, GBC = Guildford Borough Council, SCC = Surrey County Council.

In attendance: Phil Gorton (clerk) and Neil Ward (GBC councillor)

- Election of chairman and deputy chairman**
 - Roger Musson was re-elected as Chairman and George Smith was re-elected as Vice Chairman.
- Apologies**
 - Apologies were received from Cllr Kitson, Cllr More Molyneux, Cllr James Palmer (GBC), Cllr George Johnson (SCC) and Chris Jackson (Surrey Police).
- Disclosure of interest:**
 - None was declared.
- Minutes:**
 - The minutes of the parish council meeting held on 11th March 2013 were signed as an accurate record.
 - The minutes of the parish council meeting held on 29th April 2013 were signed as an accurate record.
- Matters arising**
 - Enforcement action at Pond Farm by SCC and the Environment Agency is continuing.
 - Cllr More Molyneux has recently been appointed as a parish trustee for the Caleb Lovejoy charity.
 - The clerk is to follow up the problem of replenishing the grit bins. **Action: Clerk**
 - Thanks were expressed to all those who helped with the recent litter pick and to Cllr Curl for arranging the event.
 - The chairman reported that the recent visit from the mayor of Guildford was a great success.
- Financial matters**
 - Cheques written since last meeting*

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| 1. Clerk's expenses | £95.90 |
| 2. Loseley Christian Trust (donation for use of church) | £150.00 |
| 3. Surrey Association of local Councils, subscription | £96.10 |
 - Presentation of the Annual Return*

The annual accounts had been distributed to councillors prior to the meeting. The Council unanimously approved the Statement of Accounts and the Annual Governance Statement.
 - Grant aid project*

The clerk confirmed that GBC grant money is still available to partly fund seats or benches in the parish. Cllr Stanford has identified some sites by the North Downs Way and she is to ask Alan Frost if he would build some benches.

7. **Police matters**

A new constable, Ryan Stevens, has been appointed to cover Artington and neighbouring parishes.

8. **Report from James Palmer, Guildford Borough councillor**

• *Love Where You Live*

Cllr Ward told the meeting of the GBC scheme that allows parish councils to identify places, such as roadside verges and alleyways, which need particular work to be done by the borough council.

During a discussion about possible places that would benefit, it was noted that the verge opposite Orange Court Farm has yet to be given a coating of topsoil. It was also noted that there are dangerous trees overhanging the road near Littleton Cross. However, the work required to remove the danger would not come under the scope of this scheme so the clerk will seek advice from the GBC arboriculture officer. **Action: Clerk**

• *Garden waste bins*

GBC have begun delivering garden waste recycling bins to households in the borough.

• *Local Plan*

The Guildford Borough local plan will be published in June 2013.

• *Pond Farm*

GBC councillors Neil Ward and James Palmer continue to work with SCC and the Environment Agency on the waste deposited at Pond Farm.

9. **Loseley related matters**

Cllr More Molyneux was not present at the meeting but sent a short report:

• Action Medical Research May Fair in aid of cancer research will take place at Loseley on 22nd & 23rd May.

• The drive between Littleton Lane/Stakescorner Road and the Tithe Barn is to be tarred next week. It will be closed on Sunday and access to the house will be via South Avenue.

10. **Planning matters:**

There are no current planning applications.

11. **Parish facilities**

Councillors resolved to adopt the Big Lunch organising committee as a sub-committee of the parish council.

12. **Highways and rights of way:**

• *Roadside verges*

The clerk continues to be in contact with GBC about changing the cutting regime for the verges of the minor roads through the parish. **Action: Clerk**

• *Posts in Stakescorner Road*

Funding has been received to pay for the posts in Stakescorner Road. Cllr Musson is to contact the SCC Highways to arrange for their installation. **Action: RM**

• *Mount Browne parking*

Parking is still causing problems in The Ridges. Cllr Bennett reported that residents are using bollards to discourage parking in unsuitable places. He will ask for some official police bollards if their efforts are unsuccessful. **Action: RB**

13. **Stephenson Plastics**

Several councillors reported that residents had expressed concerns about the number of large goods vehicles serving Stephenson Plastic at Piccard's Farm and the inconsiderate way in which some of the vehicles are driven. Following the parish council meeting of 12th November 2012, the clerk wrote twice to the company about the matter and has received a reply from its director Mr R G May stating that he has spoken to the drivers about the concerns of local people.

Residents have also asked if planning consent is required for a manufacturing business at Piccard's Farm. The chairman reported that he had written to Cllr More Molyneux, representing the owners of the farm, seeking clarification of the planning requirements relating to Stephenson Plastics and is awaiting a response. Councillors resolved to ask GBC planning department if planning consent is required to operate a manufacturing business in the premises should further clarification be required following Cllr More Molyneux's reply. **Action: Clerk**

13. **Other matters**

- *Big Lunch*

Cllr Stanford reported on the arrangements for the Big Lunch on Sunday 2nd June. Plans include a lamb roast and musical entertainment from the Soultanas. Donations to cover costs will be invited on the day. It is intended to be non-profit making event but any surplus funds are to be donated to the Aplastic Anaemia Trust. **Action: JS**

- *Water in Sandy Lane*

Concerns were expressed about water running down Sandy Lane. It is believed to be coming from a leaking drainage system on a neighbouring property.

These minutes remain draft until signed at the next APC meeting.

The next meeting of Artington Parish Council will be held on Monday 8th July 2013 at St Francis church in Littleton, starting at 7.00pm.