

# Artington Parish Council

Minutes of the annual parish council meeting held on 21<sup>st</sup> May 2018 at St Francis Church, Littleton.

## Councillors present:

Mr R Bennett (Chairman) (*)	Ms J Wisher (*)
Mrs C Taft (*)	Mr S Kitson (*)
Mr A More-Molyneux (*)	Mr P Hutson (*)
	Mrs F Clayton(*)

(\*) denotes present, (a) denotes absent.

*APC = Artington Parish Council, GBC = Guildford Borough Council, SCC = Surrey County Council.*

**In attendance:** Phil Gorton (clerk).

## 1. Election of chairman and vice-chairman

Cllr Kitson was elected as chairman and Cllr Taft as vice-chairman.

## 2. Apologies for absence

Cllr Matt Furniss (GBC & SCC).

## 3. Disclosure of interests

Cllr More-Molyneux declared an interest in matters relating to the Loseley estate.

## 4. Minutes

The minutes of the meeting held on 5<sup>th</sup> March 2018 were signed as an accurate record.

## 5. Matters arising

There were no matters arising.

## 6. Planning matters

There are no current planning applications

There are three current cases being investigated by GBC planning enforcement officers:

- *Pond Farm, Furze Lane, Farncombe:*
- *Advertising signs at Farncombe Youth Football Club in Binscombe*
- *Advertising hoarding at the Guildway offices site in the Old Portsmouth Road, Artington.*

## 7. Highways and rights of way

*New Pond Road railway bridge*

Cllr Furniss gave a report about the current position at the preceding Annual Parish Meeting.

## 8. Report from county and borough councillors

None were present at this meeting although Cllr Furniss (GBC & SCC) answered questions on various matters at the preceding Annual Parish Meeting.

## 9. War memorial

Cllr More-Molyneux reported that plans for the proposed memorial at St Francis' church had been submitted to GBC. The erection of the memorial will be marked by a special event.

## 10. Loseley matters

The following events will take place at Loseley during the coming months:

Sun 3 <sup>rd</sup> Jun	The Tempest (outdoor performance 6.30pm)
Sun 17 <sup>th</sup> Jun	Breakfast Run (8.30am)
Sun 17 <sup>th</sup> Jun	National Garden Scheme Open Day (11.00am – 5.00pm)
Sun 24 <sup>th</sup> Jun	GUTS Jazz Evening (5.30pm – 8.30pm)
Sun 8 <sup>th</sup> Jul	Old Herbaceous (outdoor performance 6.30pm)
Fri 13 <sup>th</sup> – Sun 15 <sup>th</sup> Jul	Decorative Home and Salvage Show

11. **Arrangements for the Big Lunch - Sunday 10<sup>th</sup> June**

Cllr Taft reported that plans for the lunch are progressing well and reminded everyone to put the date in their diary. Help will be required to prepare the field on the preceding Saturday. Up to sixty people are currently expected to attend the event.

12. **Financial matters**

- Annual Governance and Accountability Return:

*Certificate of Exemption 2017-18 was approved and signed by the chairman.*

*The annual governance statement 2017-18 was approved and signed by the chairman.*

*The accounting statements 2017-18 were approved and signed by the chairman.*

Councillors expressed their thanks to David Hunt of Compton who carried out the internal audit of the accounts at no cost.

- Payments made since the last meeting:

*SiteGround web hosting (three years):* £118.80

*Loseley Christian Trust (for use of St Francis church):* £139.23

*Surrey Association of Local Councils subscription:* £89.38

13. **General Data Protection Regulation**

- The council approved the council's privacy notices and policy.
- Legislation currently passing through parliament will mean that parish councils will not be required to appoint a Data Protection Officer.
- The clerk reported progress towards GDPR compliance. As well as drawing up the privacy notices and policy, the parish website has now been moved to an EU based hosting company and *artington.org.uk* email accounts have been created for the councillors and clerk, a new GDPR compliant list of email contacts has been compiled by the clerk and a data audit has been carried to identify what personal information is held by the council.

14. **Other business**

Cllr Kitson thanked Cllr Bennett for taking on the role of chairman for the last few months.

**These minutes remain draft until signed at the next APC meeting.**

**The next meeting will be held in St Francis Church, Littleton, on Monday 21<sup>st</sup> May 2018 starting at 7.00pm.**