

# Artington Parish Council

Minutes of the annual parish council meeting held on 13<sup>th</sup> May 2019 at St Francis Church, Littleton.

## Councillors present:

Mr R Bennett (\*)

Mrs C Taft (\*)

Mrs F Clayton (a)

Ms J Wisher (a)

Mr S Kitson - Chairman (\*)

Mr P Hutson (\*)

(\*) denotes present, (a) denotes absent.

*APC = Artington Parish Council, GBC = Guildford Borough Council, SCC = Surrey County Council.*

**In attendance:** Phil Gorton (clerk), Cllr Chris Blow and Cllr Ramsey Nagaty (GBC) and one member of the public.

## 1. Election of chairman and vice-chairman

Cllr Kitson was elected as chairman and Cllr Taft as vice-chairman.

## 2. Apologies for absence

Apologies were received from Cllrs Clayton and Wisher.

## 3. Disclosure of interests

None.

## 4. Minutes

The minutes of the meeting held on 4th March 2019 were signed as an accurate record.

## 5. Matters arising

- *Fly tipping* continues to be a problem in Stakescorner Road. Cllr Clayton has been investigating the possibility of installing signs. The clerk will ask about progress. PG
- Alexander More-Molyneux reported that, having sought a wayleave from the Loseley estate, BT Openreach has installed a *broadband* cabinet in the lane opposite Orange Grove but he has not been able to find out from BT when it will become live.
- *Bus shelter*. The clerk will investigate the possible legal ramifications of giving away parish council assets. PG
- Following the recent uncontested election, there is a *vacancy on the council*. The clerk will begin the process of co-option to fill the vacancy. PG
- Chris Jackson, the estate facilities manager of Mount Browne, is leaving his job at the end of May. In view of the immense amount of help and co-operation he has given the parish council, the clerk will draft a letter of thanks to him. PG

## 6. Planning matters

### Current planning applications:

*Surrey Police HQ, telecommunications site*

*ref: 19/P/00575*

*16 The Ridges, single storey rear extension*

*ref: 19/P/00217*

*Hollowfield Cottage, demolition and replacement of building*

*ref: 18/P/01436*

*Honey Brothers, New Pond Road, variation of condition*

*ref: 19/P/00774*

The councillors made no comments on the above applications.

### Application for de-listing of protected building:

*Treetops, Portsmouth Road*

The clerk reported that he had sent a letter to Historic England objecting to the proposed de-listing of the seventeenth century house at Treetops by the developer, Cala Homes.

Current planning enforcement cases:

*Pond Farm*

*Guildway offices sign, Old Portsmouth Road*

The above cases are still under investigation by GBC Planning Enforcement but the parish council has received no recent news. The clerk will investigate the current state of the cases.

PG

The clerk was also asked to contact Planning Enforcement to ask if permission was necessary for the new gateway in Sandy Lane at Pilgrim Gardens and for the tree cutting at Orange Grove.

PG

7. **Report from county and borough councillors**

The two new GBC councillors for Shalford Ward, Ramsey Nagaty (Guildford Green Group) and Chris Blow (Residents for Guildford and Villages), introduced themselves.

Cllr Nagaty discussed the options that GBC has to reverse or amend the adoption of the Local Plan that was recently approved by the previous borough council. He also spoke of the Air Quality Management Area in Compton Street and plans to reduce the vehicle emissions there. He said that there was a similar problem of poor air quality along the Old Portsmouth Road in Artington.

The Guildford Town plan is not yet on the new borough council's agenda.

8. **Loseley matters**

Alexander More-Molyneux reported that the house and garden are now open for the summer season and that there are no large events planned in the near future.

9. **Arrangements for the Big Lunch - Sunday 23<sup>rd</sup> June**

Cllr Taft reported that plans for the lunch are progressing well and invitations have been sent to all residents. She acknowledged the support and practical help given by Loseley and Mount Browne.

10. **Parish website**

The clerk reported that new regulations would require all local government websites to be made accessible to those with various disabilities such as motor and sight problems. Whilst he has been running the current website for the last nine years at no cost to the council, this requirement is beyond his limited technical expertise and the council will have to set aside a budget to pay a professional web designer to produce a new site. He is currently investigating the new requirements and looking for a designer who could do the work.

PG

11. **Financial matters**

• Annual Governance and Accountability Return:

*Certificate of Exemption 2018-19 was signed by the chairman.*

*The Annual Governance Statement 2018-19 was approved and was signed by the chairman.*

*The Accounting Statements 2018-19 were approved and were signed by the chairman.*

Councillors expressed thanks to David Hunt of Compton who carried out the internal audit of the accounts at no cost to the parish council.

• Payments made since the last meeting:

*Loseley Christian Trust for the use of St Francis Church:* £175.00

*Clerk's expenses:* £82.55

• The council resolved to renew its subscription to the Surrey Association of Local Councils.

**These minutes remain draft until signed at the next APC meeting.**

**The next meeting of the parish council will be held in St Francis Church, Littleton, on 8<sup>th</sup> July 2019 starting at 7.00pm.**