

Artington Parish Council

Minutes of the parish council meeting held on 10th September 2018 at St Francis Church, Littleton.

Councillors present:

Mr R Bennett (*)	Ms J Wisher (*)
Mrs C Taft (*)	Mr S Kitson, chairman (*)
Mr A More-Molyneux (*)	Mr P Hutson (*)
	Mrs F Clayton(*)

(*) denotes present, (a) denotes absent.

APC = Artington Parish Council, GBC = Guildford Borough Council, SCC = Surrey County Council.

In attendance: Cllr Mike Parsons (GBC), Phil Gorton (clerk) and two members of the public.

1. Apologies for absence

None.

2. Disclosure of interests

- Cllr More-Molyneux for matters relating to the Loseley estate.
- Cllr Clayton for the Littleton Farm House planning application (item 5).

3. Minutes

The minutes of the annual parish council meeting held on 16th July 2018 were signed as an accurate record.

4. Matters arising

- *Mount Browne – possible application for listed status*

Cllr Hutson has investigated the criteria for listed building status. Councillors considered that no further action is required in the near future.

5. Planning matters

- *Current planning applications:*

Hollowfield Cottage	Replacement of existing dwelling	ref: 18/P/01436
Nags Stable	Change of use	ref: 18/P/01321-2
Piccard's Wood	Variation of existing permission	ref: 18/P/0197
Little Cottage	Tree work	ref: 18/T/00196
Littleton Farm House	Tree work	ref: 18/T/00177
New Pond Cottage	Porch and single storey extensions	ref: 18/P/00391

The council has no objection to any of these applications.

- There are three current planning enforcement cases in the parish concerning Pond Farm and advertising hoardings at the Binscombe Football Club and the Guildway Offices. No action is being taken regarding the signs at the football ground and a retrospective planning application is pending for the Guildway offices sign. Enforcement action at Pond Farm is continuing.

6. Highways and rights of way

- *Drainage at The Ridges*

Poor drainage is still a problem because the culverts have still not been cleared. During recent heavy rain the force of water lifted a manhole cover that has not yet been replaced. Cllr Kitson will report the problem to SCC Highways.

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7. **Report from county and borough councillors**

Cllr Mike Parsons (GBC) reported that there is to be an open meeting during October at Shalford Village Hall to discuss ways of dealing with travellers' encampments and that the planning inspector dealing with the Guildford Borough Plan requires that additional housing sites be made available at Flexford, Hornhatch and Send.

8. **Loseley matters**

The following events will take place at Loseley:

Sun 23 rd Sep	Surrey Game and Country Fair
Sun 7 th Oct	Wedding Open Day
Sun 14 th Oct	Kelly's Cross Country Challenge
Thu 15 th – Sun 18 th Nov	Rural Crafts Association Christmas Fair

9. **War memorial**

Cllr More-Molyneux reported that planning permission for the proposed memorial has been given and that clearance of the site at St Francis church has begun. Work has also started on carving the memorial and it is anticipated that it will be in place by the end of October. Vicky Good's research to uncover the histories of the men listed on the memorial was acknowledged.

10. **Financial matters**

- *Payments made since the last meeting:*

Annual insurance payment: £330.

The clerk reported that circumstances made it necessary for him to make the mandatory annual payment of £40 to the Information Commissioner's Office from his own account and that he will reclaim the money via his expenses.

- *Annual review of the Governance and Management risk assessment*

The risk assessment was reviewed and approved by the council.

11. **Other business**

- Cllr Wisher is to monitor traffic levels through Littleton.
- Cllr Clayton is to arrange a litter pick towards the end of October.
- The organisers of the annual Littleton Carol Service are to be asked if they would be willing to arrange a service again this year.

JW
FC
FC

These minutes remain draft until signed at the next APC meeting.

The next meeting of the parish council will be held in St Francis Church, Littleton, on Monday 12th November 2018 starting at 7.00pm.